



Box Hill (H K) International Kindergarten & Pre-School

APPLICATION FORM

- Ma On Shan Campus Tseung Kwan O Campus
 Fo Tan Campus Kwai Chung Campus

No: _____

Child's Information

Family Name:		First Name:		Photo
Middle Name:		Gender: M / F *		
Date of Birth: D D M M Y Y 		Chinese Name:		
Country of Birth:		Birth Certificate No.:		
Nationality:		Passport No.:		
Anticipated Entry Date:		Class Level: * PN / K1 / K2 / K3 (Half Day / Full Day)		
Home Address:				
Home Tel. No.:		Religion:		

Previous Schools/Kindergarten

Name	Address	Attended Grade	Language of Instruction	Join Date

Name of Siblings:	D.O.B.	Kindergarten/School Attending	Join Date
1			
2			
3			

Languages (please tick as appropriate)

Language used at home	English <input type="checkbox"/>	Mandarin <input type="checkbox"/>	Cantonese <input type="checkbox"/>	Others: _____
Additional Language used	English <input type="checkbox"/>	Mandarin <input type="checkbox"/>	Cantonese <input type="checkbox"/>	Others: _____

" * " Please circle

Details of Father/Guardian

Father's Name:	Father's Name (Chinese):	
Occupation:	HK ID Card No./Passport No.:	
Nationality:	First Language:	Second Language:
Home Address:		
	Home Tel. No.:	Mobile No.:
Company Name:		Office Tel. No.:
E-mail Address:		

Details of Mother/Guardian

Mother's Name:	Mother's Name (Chinese):	
Occupation:	HK ID Card No./Passport No.:	
Nationality:	First Language:	Second Language:
Home Address:		
	Home Tel. No.:	Mobile No.:
Company Name:		Office Tel. No.:
E-mail Address:		

Parents Marital Status:	Married <input type="checkbox"/>	Separated <input type="checkbox"/>	Divorced <input type="checkbox"/>	
Child Lives with	Both <input type="checkbox"/>	Father <input type="checkbox"/>	Mother <input type="checkbox"/>	Others:

Health

Medical: Please state the child's medical condition e.g. allergy to food

How do you know our school? (please tick where appropriate)

1. Internet/Facebook (state the link) <input type="checkbox"/>	2. Recommendation from other parent/friend <input type="checkbox"/>
3. EDB website <input type="checkbox"/>	4. Newspaper/Magazine <input type="checkbox"/>
5. Others (please state):	

In compliance with the Personal Data (Privacy) Ordinance Chapter 486 of the Laws of Hong Kong, we agree to take all practicable steps to keep all personal information & data collected throughout this application process confidential. We will not disclose it to any party, except those external service providers who we authorize to use such information/data to facilitate our communication and/or services to you or school administration or educational purpose. Please notify us in writing in case you want us to use the information/data just for our communication only. We, otherwise, would assume your consent on the above arrangement.

Parent's/Guardian's Signature	Date:
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Admission Guidelines

General Information:

Box Hill (HK) International Kindergarten and Preschool is an English speaking international school originated from Melbourne, Australia.

Application to Box Hill Campuses:

Application will only be processed when ALL required documents are received. The school reserves the right of admitting students. Dual application to different branches is permitted upon payment of application fee. Application will be valid for one academic year. Please keep administration office informed of any change of contact reference.

Admission Procedures/Documents Required:

1. The application form should be duly filled and returned to school office along with the following documents:

- * Two passport size photos
- * Photocopy of birth certificate and immunization record
- * Four stamped and self-addressed envelopes.
- * Dependent visa copy (if the child is not born in Hong Kong).
- * Non-refundable application fee of HK \$40.

(Cheque payable to: Ma On Shan Campus : **Box Hill International Education Ltd.**

Fo Tan Campus : **Box Hill (Fo Tan) Education Ltd.**

Tseung Kwan O Campus : **Box Hill Education Ltd.**

Kwai Chung Campus : **Box Hill (WL) Education Ltd.**

2. Completed application form with supporting documents have to be sent to the school campus which you wish to place the application.

3. Application received will be processed and an interview will be arranged.

4. Successful applications will be notified in writing.

Entry Age:

Class Level	Age	Remarks
Preschool (PN)	2.0-2.8	Students who are at least 2 years old
Kindergarten (K1)	2.8-3.8	Students who are 2 years and 8 months old by August of the new academic year
Kindergarten (K2)	3.8-4.8	Students who are 3 years and 8 months old by August of the new academic year
Kindergarten (K3)	4.8-6.0	Students who are 4 years and 8 months old by August of the new academic year

School Hours:

Morning Class 9:00am - 12:00noon

Afternoon Class 1:15pm - 4:15pm

Full Day Class 9:00am - 4:15pm

(extended hours 8:00 am - 6:00 pm, available in Kwai Chung Campus and new Tseung Kwan O Campus)

School Visit:

Please call to make an appointment should you want to visit the school.

School website: www.boxhill.edu.hk

OFFICE USE ONLY

Documents submitted on Application			Received By			Date		
Two passport size photos								
A copy of child's birth certificate/ passport								
Four stamped and self-addressed envelopes								
A non-refundable application fee of HK \$40								
Documents submitted on Registration			Received By			Date		
A copy of Health Record								
A copy of Immunization Record								
Reg. No.	Starting Date	Class	PN	K1	K2	K3	Half Day	Full Day
Interviewed By						Date		
Comments								

Box Hill (Ma On Shan)

G/F, Tower 10, Phase One, Vista Paradiso,
No. 2 Hang Ming Street, Ma On Shan
Tel : 2750 6323 Fax : 2750 6964
E-mail : mos@boxhill.com.hk

Box Hill (Fo Tan)

No.327, Podium of Jubilee
Square, Fo Tan, Shatin
Tel : 2688 2161 Fax : 2688 2271
Email : fotan@boxhill.com.hk

Box Hill (Tseung Kwan O)

L2 - KO1, Level 2,
Metro Town, Tseung Kwan O
Tel : 2623 0023 Fax : 2623 0098
Email : tko@boxhill.com.hk

Box Hill (Kwai Chung)

No. 21, G/F, Commercial Complex of Wonderland
Villas, 9 Wah King Hill Road, Kwai Chung
Tel : 2151 1383 Fax : 2151 1127
E-mail : wl@boxhill.com.hk